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Job Information Pack

1:1 Learning Support Practitioner

Our values

The post holder will be expected to operate in line with our organisational values which are;

- **Value the Individual** – Respect others, ourselves and the people we work with in all that we do
- **Giving of our best** – Showing commitment in our work and to enable young people
- **Caring Deeply** – Have a passion for the work we carry out
- **Providing Creative Solutions** – Show innovation in the approaches we take in supporting young people
- **Communicate authentically and truthfully** – Show openness in our dealings and approaches to people

Title: 1:1 Learning Support Practitioner
Reports to: Nursery Manager

Background

We are looking for a part-time, 1:1 Learning Support Practitioner to join our nursery situated in a rural setting just outside of Bristol. We are set in 11 acres of grounds including a woodland, lawns and walled gardens where children can learn through a play-based curriculum which focuses on the outdoors.

Purpose

The 1:1 Learning Support Practitioner is responsible to the Nursery Manager or Deputy Manager (SENCO) for the support and care of a child in our Pre-School Room. This role will help them to develop and progress in a nursery setting.

Responsible for:

The child is going through a diagnosis of Autistic Spectrum Disorder and needs support at times to regulate emotions often due to transitional times of the day, changes to routine, sensory factors and social communication misunderstandings. There may also be periods during the day where direct support from the 1:1 Learning Support Practitioner is not needed and assistance with the general room will be appropriate, and beneficial to the room as a whole.

Other Key Relationships:

The postholder will develop and maintain strong partnerships with colleagues, parents and/or carers, as well as other professionals, to meet the individual needs of the child.
The postholder will co-ordinate all aspects of care including monitoring development and communication with parents and other support agencies.

Main responsibilities

- 1:1 monitoring of the child and awareness of risk factors in the nursery and whilst using the nursery grounds.
- Recognise the specific needs of the child being supported, and intervene in situations where there is an emotional or physical response that could put the child at risk of harm.
- Complete and implement specific risk assessments and support plans if required such as IPP's (Individual Progress Plans). These are to be shared with parents and other support agencies.
- Contribute and oversee monitoring and assessment for the child working with key staff.
- Support the child with their personal care and promote independence.
- Effectively deliver the EYFS curriculum by interacting and engaging in play opportunities with the child so that their progress is being encouraged in all areas of learning and development. Ensure that the individual needs and interests of the child are met.
- To work with and co-ordinate partnerships with other agencies involved with the child to ensure everyone is working towards the same targets and goals.
- Participate in a "key person" system for the child ensuring their learning journey, individual planning records and relevant information and paperwork are kept up to date. Ensure the child's individual information on Famly is currently up to date and that all relevant information is shared with the parent and other key adults.
- Ensure the nutritional needs of the child are met and food safety regulations are complied with.
- Ensure the child is kept safe and understand safeguarding procedures.
- To advise the Manager/Deputy of any concerns e.g. over children, parents, the safety of the environment, preserving confidentiality as necessary.
- To attend and complete mandatory and any other training to fulfil your role as necessary.

Health and Safety

- In carrying out this role you have a duty (under Health and Safety legislation) to take reasonable care for the health and safety of yourself and that of others. This implies taking positive steps to understand the hazards in the workplace, to comply with safety rules and procedures and to ensure that nothing you do, or fail to do, puts yourself or others at risk. This includes managing a safe and secure environment for people who use our services.
- This duty includes checking that any person entering YMCA Dulverton Group property has a right to do so and their visit is recorded in accordance with YMCA Dulverton Group procedures.

General

- To maintain and develop up-to-date professional knowledge and skills through training, reading and other such activities and to incorporate the same into practice.
- To maintain and demonstrate a commitment to YMCA Dulverton Group's Vision, Values and strategic aims and objectives and ensure all activities reflect the values of YMCA Dulverton Group.
- Managing health and safety issues in your area of responsibility in line with the relevant section(s) of the Health and Safety Policy.
- Complying with YMCA Dulverton Group's GDPR, confidentiality and information security policies at all times.
- To undertake such other duties and responsibilities reasonably consistent with the role of Learning Support Practitioner.

YMCA Dulverton Group is committed to the protection and safeguarding of children and adults at risk and promoting their welfare. The YMCA Dulverton Group, therefore, expects all staff and volunteers to share this commitment.

This post is subject to an enhanced level DBS Disclosure in respect of the Adults/Children's Workforce.

Person Specification

Qualifications and Experience

- Early Years Level 2 or above, desirable.
- Previous experience of working within an Early Years setting-ideally with a child with ASD, desirable.
- First aid qualification or willingness to learn, essential.

Knowledge, Skills, Abilities

- Sound understanding of the Early Years Foundation Stage.
- Strong understanding and knowledge of Safeguarding, Child Protection and the wider legislative requirements for working with children.
- Ability to build trust and strong working relationships with both colleagues and parents.
- Ability to use a variety of techniques to clearly and successfully communicate with both children and adults.

Personal Qualities

- Commitment to YMCA Dulverton Group's Values.
- Self-motivated with ability to manage own workload and work with minimal Supervision.
- Team player, with ability to build relationships with a wide variety of Adults and children.
- Ability to prioritise and manage conflicting demands.
- Demonstrates resilience, motivation and commitment to driving up standards of work.
- Takes personal responsibility and accountability and able to make well informed balanced decisions taking account of risk.
- Demonstrates a proactive approach taking responsibility for areas of work and finding solutions.
- Is adaptable to change/embraces and welcomes change.

Other requirements

- YMCA Dulverton Group is committed to the protection and safeguarding of children and adults at risk and promoting their welfare. The YMCA Dulverton Group, therefore, expects all staff and volunteers to share this commitment.
- This post is subject to an enhanced level DBS Disclosure in respect of the Adults/Children's Workforce.
- This candidate must be committed to equality and diversity in the workplace.
- May be required to attend occasional evening meetings.
- Have a driving licence and access to a car.

Main terms of employment

Salary:	Dependent on qualifications and experience.
Location:	Barley Wood Nursery, Long Lane, Wrington, North Somerset, BS40 5SA.
Hours:	Monday 08:00-16:00 Tuesday 08:00-18:00 Wednesday 08:00-16:00 Friday 08:00-18:00 Total of 34 hours per week.
Holidays:	5.6 weeks annual leave, plus bank holidays.
Pension:	On completion of a six month probation period, YMCA Dulverton Group will make a contribution of 3% of salary.
Benefits:	Health and wellbeing of our staff is important to us. We offer a range of benefits including a Health Cash Plan, Employee Assistance, discounted child care, free night's stay in one of our hotels per year.