

The background of the page is a large, abstract geometric pattern composed of various shades of grey and blue, creating a sense of depth and movement. The pattern consists of overlapping triangles and polygons of different sizes and orientations.

Job Information Pack Daycamp Site Support

Our Values

The post holder will be expected to operate in line with our organisational values which are;

- **Value the Individual** – Respect others, ourselves and the people we work with in all that we do
- **Giving of our best** – Showing commitment in our work and to enable young people
- **Caring Deeply** – Have a passion for the work we carry out
- **Providing Creative Solutions** – Show innovation in the approaches we take in supporting young people
- **Communicate authentically and truthfully** – Show openness in our dealings and approaches to people

Title: Daycamp Site Support

Reports to: Youth & Community – Programmes Manager

Background

YMCA Dulverton Group is a fast-developing Charity which currently operates across 19 locations and is serving an area of 820 square miles across 4 counties. We are committed to young people and opening doors for the community.

We deliver a range of youth work programmes and activities to help support young people in a variety of settings and circumstances, including the most vulnerable and challenging young people.

This youth work position will offer the successful applicant the opportunity to work from two of our main youth hubs providing quality youth provisions.

Purpose

The postholder will work as part of a team to deliver a holiday provision which is well used and engages young people in positive activities to develop their interpersonal and life skills during the half terms & holidays.

The role of Site support involves supporting the daily operations and activities of the daycamp, ensuring a safe and enjoyable environment for the children. This might include tasks like setting up for activities, preparing materials, and assisting with cleaning and organization. This is a fast paced, hugely varied, and rewarding role. Our daycamps operate during all school holidays, with additional opportunities for work during school terms available.

Main Responsibilities

Operations

- A genuine interest in engaging with and supporting children in a positive and encouraging manner.
- Actively engaging children/young people, providing encouragement and support.
- Being a welcoming and caring individual and an inspirational role model.
- Working with and respecting others in a large and diverse team.
- The ability to work under the guidance of the site lead and collaborating with other staff members.
- Helping to lead activities such as camp fire, den building, obstacle course, blind trail, sports and games.
- Helping to support the supervision at lunch & break times and during free time.
- Depending on the activities, this role may involve some physical activity, such as setting up equipment or assisting with outdoor activities.
- Conduct yourself in a polite, professional, and approachable manner at all times.
- To keep informed of the policies and procedures of YMCA Dulverton Group including Emergencies and Child Protection and ensure they are adhered to.
- To participate in training, meetings, networking, and other appropriate activities as requested.
- To be an advocate for and representative of the association both internally and externally.

Health and Safety

- In carrying out this role you have a duty (under Health and Safety legislation) to take reasonable care for the health and safety of yourself and that of others. This implies taking positive steps to understand the hazards in the workplace, to comply with safety rules and procedures and to ensure that nothing you do, or fail to do, puts yourself or others at risk. This includes managing a safe and secure environment for people who use our services.
- This duty includes checking that any person entering YMCA Dulverton Group property has a right to do so and their visit is recorded in accordance with YMCA Dulverton Group procedures.

General

- To maintain and develop up-to-date professional knowledge and skills through training, reading and other such activities and to incorporate the same into practice.

- To maintain and demonstrate a commitment to YMCA Dulverton Group's Vision, Values and strategic aims and objectives and ensure all activities reflect the values of YMCA Dulverton Group.
- Managing health and safety issues in your area of responsibility in line with the relevant section(s) of the Health and Safety Policy.
- Complying with YMCA Dulverton Group's GDPR, Health and Safety, Safeguarding, confidentiality and information security policies at all times.
- To undertake such other duties and responsibilities reasonably consistent with the role of Daycamp Site Support.

YMCA Dulverton Group is committed to the protection and safeguarding of children and adults at risk, and promoting their welfare. The YMCA Dulverton Group, therefore, expects all staff and volunteers to share this commitment.

This post is subject to an enhanced level DBS Disclosure in respect of the Adults/Children's Workforce.

Person Specification

Qualifications and Experience

- Some experience of working with young people from different backgrounds, providing a range of activities and support.
- Some experience of building and maintaining effective, professional relationships
- Knowledge and understanding of Child Protection and Professional Boundaries principles and practice.
- Knowledge and understanding of confidentiality and Data Protection principles and practice.

Knowledge, Skills, Abilities

- Good knowledge of safeguarding.
- Experience working with children aged 4 to 13.
- Experience of working with children with differing abilities and support needs.
- Sports/Outdoor experience or qualification desirable, but not essential.
- First Aid Qualification desirable, but not essential.
- Behavioural management experience desirable, but not essential.
- Sympathetic to the aims and purposes of the YMCA.
- An empathy and enjoyment of working with Children.
- Ability to work as part of a team.
- Ability to actively engage with the children (and adults).
- Excellent verbal communication, and interpersonal skills.
- Able to work using own initiative and as part of a team.
- Good organisation and time management
- Willingness to promote access and inclusion.
- Attention to detail and ability to reflect and evaluate.

Personal Qualities

- Commitment to YMCA Dulverton Group's Values.
- Able to support the Christian Ethos and Values Base of YMCA Dulverton Group.
- Motivated and committed to make young people's time at Daycamps an enjoyable and positive experience.
- An ability to work under pressure and remain calm in challenging situations.
- Creative approach to problem solving, exploring ideas and opportunities and a solution-focused approach.
- Genuine enthusiasm and empathy for the work of the organisation and the individuals we work with.
- A passionate desire to make a positive change through creating opportunities in all that you do.
- A belief in the value and potential of children and young people as individuals and as a group.
- Can evidence an understanding of principles of Equal Opportunities.

- Ability to take a professional and diplomatic approach.

Other Requirements

- Must be aged 17, or over.

Main Terms of Employment

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| Salary: | £12.21 per hour. |
| Location: | Yew Trees Daycamps, Yew Trees Farm, Axbridge, BS26 2SA. |
| Hours: | 0 hour fixed-term contract. Flexible during the holidays. You will have a 30-minute unpaid lunchbreak to be taken within the working day, when working over 6 hours. |
| Flexible working: | We provide flexible working arrangements to support team productivity and stability. This may include changed working patterns. |
| Holidays: | 5.6 weeks per year, plus bank holidays. |
| Pension: | On completion of a six-month probation period, YMCA Dulverton Group will make a contribution of 3% of salary for employees over 22 years of age. |